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15 April 1946

MEMORANDUM FOR ADMIRAL SOUERS

SUBJECT: Personnel Requisitions for the Central Reports Staff

REFERENCES: (a) N.I.A. Directive No. 1, para. 5
(b) N.I.A. Directive No. 2, Appendix "A"
(c) Memorandum, 1 April 1946, "Revision of the Proposed Organization of the Central Reports Staff."
(d) Memorandum, 3 April 1946, "Revision of C.I.G. Administrative Order No. 3."

1. As directed after discussion of Reference (c) at the morning conference, 2 April, I submitted Reference (d) the next day. It was referred to the Central Planning Staff and has not yet emerged therefrom. Publication of a revision of C.I.G. Administrative Order No. 3 substantially on the lines approved on 2 April and drafted in Reference (d) is prerequisite to implementation of my recommendations herein, if confusion in the Departments is to be avoided.

2. Discussions with personnel representatives from State, War, and Navy in the preparation of detailed job descriptions have led me to make a slight revision of the position classifications shown in the chart attached to Reference (c), without change in the basic concept. My present recommendations are based on the chart in Tab "A".

3. The positions called for in Tab "A" vary slightly in number and grade from those envisaged in N.I.A. Directive No. 2, Appendix "A," but the totals by grade group are substantially the same and budgetwise the net effect is a reduction of [REDACTED] as shown in Tab "B." I am told that such readjustments in detail within overall budgetary authorizations are acceptable in Civil Service practice.

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4. I propose that the positions indicated in Tab "B," in each grade so far as practicable, be filled with nominees of the four members of the I.A.B. in approximately equal proportion (or at the ratio of State 1: War 2: Navy 1). This is a departure from the detailed allotments in N.I.A. Directive No. 2, Appendix "A," which roughly conform to the 1:2:1 ratio in total numbers, but vary greatly from it by grades. (The differences are shown in Tab "C.") However, application of the 1:2:1 ratio in each grade, so far as practicable, would be in conformity with the views of members of the I.A.B. (e.g.,

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[REDACTED], the approved practice with respect to the Central Planning Staff, your general policy, and the policy of the N.I.A. as stated in N.I.A. Directive No. 1, paragraph 1. Such an apportionment is essential to the "adequate and equitable" participation of State, War, Navy and Army Air in each of the regional subdivisions of the C.R.S. I doubt that the members of the N.I.A. would wish to be required to act formally to amend N.I.A. Directive No. 2, provided the proposed departure from it (in detail, but not in principle) proves acceptable to the members of the I.A.B.

5. On the basis of the foregoing, I have drafted a memorandum to the members of the I.A.B. explaining the present basis of requisitioning (Tab "D") and memoranda to each of them requisitioning permanently assigned personnel for the Central Reports Staff (Tabs "E" - "H"). Such personnel are urgently required to accomplish the mission of the Staff.

6. Recommendation: That the draft memoranda in Tabs "D" - "H" be approved and forwarded.

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[REDACTED]
Acting Chief, C.R.S.

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Tabs A - H

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